

## **Part I - One working day with...**

Col. PhDr. Pavel Hegr became Head of Pedagogy Department two weeks ago but he is familiar with all duties and responsibilities required to perform the job. It is Wednesday 14th October.

6:00. Pavel arrives at the Academy. He is in a hurry. Today, he is the chairman of the examination committee and he has a lot of other tasks to do.

Quick check of the intranet information system and teachers' tasks. He is satisfied with the progress. Pavel reads e-mails and responds to the most urgent ones. In half an hour, he hurries to the vendor machine for some coffee. He takes a moment to concentrate on the first part of his working day plan.

7:00. Pavel is in a classroom where the on-line examinations are organized. New treatment specialists – psychologists, social workers, special pedagogues – will be connected via Skype for Business in a few minutes. A teacher Capt. Lukáš Kozaczka joins Pavel and they discuss new management's decisions on the distance education system.

In the meantime, four students from Valdice prison appear on the screen. Pavel gives them instructions on the examination organization. At 7:20, the first student selects a question number. Pavel immediately sends him full text of the question number 20. The student prints the document, reads the tasks and confirms he understands the question. Each student has 20 minutes to get ready for their oral exam. They are supervised by a designated prison officer.

While the first two students are preparing, Pavel and Lukáš continue their discussion about the implementation of the new on-line education system. Meeting of all teachers would be most effective, but does not seem possible because of the Covid restrictions.

The last examination committee member, teacher Lubomír Bajcura, Ph.D. comes at 7:45 and the first student can start his exam. All students are prepared well and at 8.50 the teachers congratulate new Valdice prison colleagues on successfully completing of their initial studies.

A short break follows but Pavel reads emails and checks the updated database of tests of initial training subjects. There are lots of changes at the times of Covid-19, which influence the organization of educational processes including testing.

9:15. The two committee members return to test the remaining students' knowledge. There are three more examinees in two other prisons waiting for their questions. At 10:00, a new teacher

Capt. Martin Antušák joins them. He needs to get experience with the examination organization. The examination day finishes at 11:30.

Pavel takes a compulsory half-hour lunch break. After that, he has a call from one of the prison officers responsible for shooting training in prison settings in the times of pandemic and Pavel gives him some specific instructions.

12:15. Pavel has a meeting with the Academy teachers of shooting training.

Back to the office. To fill in the request form for shooting material and means of restraint for the next year requires Pavel's full concentration. No mistake is allowed. Then he asks for the stamp and the Director's signature.

13:15. Pavel meets his deputy Maj. Adam Klimša and Head of IT Department Tomáš Větrovec. The meeting has three targets. The first part is devoted to GDPR issues in connection with the students' personal data. The second part focuses on the request that came from the Headquarters yesterday. It is necessary to start live online lessons within a precisely defined system of initial distance education. Pavel explains his ideas regarding the number of students in groups; number of hours of each subject; teachers' new duties and crisis management in case some teachers get ill; organizational and technical conditions and administrative issues. Teachers should receive schooling on the software they need to use for their live online lessons. It is also important to cooperate with the prisons. The last part of the meeting concerns service exams all uniformed officers have to pass after their three year service period. On the basis of the service exam, they get unlimited term employment contracts. Service exams have to be also transformed into the online form. Pavel proposes a scheme; Adam will work on it in compliance with the law. The final shape will be done by a team of teachers. Pavel thanks his colleagues for their contributions. The meeting is over.

Pavel leaves the Academy at 14:30 today.

Col. PhDr. Pavel Hegr has been working at the Academy since 2008. He started as a teacher, later he became Deputy Head of Pedagogy Department and now he is Head of Pedagogy Department. He received his PhDr. at the Charles University. He lives with his wife and two young sons in a village 30 km from the Academy.