



# Call for proposals cross-border trainings

## EPTAII Project – Innovating Together: Connecting European Penitentiary Training Academies

### Cross-border trainings

As part of the [EPTA project](#), the NHC and the EPTA Steering Committee will be facilitating **three in-person cross-border trainings** for 13 participants each. During these trainings, three host academy will be organizing one training each for participants from other EPTA member organizations.

**Important:** The host academies must be an EPTA member and be based in one eligible countries of the European Commission's Justice Programme. These eligible countries are:

- All European Union Member States, except for Denmark;
- Albania;
- Montenegro.

*Training criteria, roles and responsibilities of host academies:*

- The host academy must be able to design and implement an in-person training at their academy;
- The host academy will be responsible for providing qualified trainers and materials to deliver the training;
- The proposed training should last two to three days (since max. four days of subsistence costs of the participants can be covered by the project);
- The proposed training should be on a relevant and current topic, in line with European standards and guidelines.

*Roles and responsibilities of the NHC and the EPTA Steering Committee:*

- Providing feedback on the content of the training;
- Organizational and logistical support by the NHC;
- Financial support to cover 13 participants' travel, meals and accommodation costs + three project team members (per training, dependent on EC eligibility rules and a set max. amount per budget category);
- Financial support to cover meeting room costs, catering, interpretation and printing (dependent on EC eligibility rules and a set max. amount per budget category).

*Results:*

In addition to the opportunity to share knowledge and skills between penitentiary systems in Europe, the trainings should also lead to a report and set of recommendations on the proposed topic. The EPTA Steering Committee will be of support and involved in drafting these recommendations.



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## Application process

Three EPTA member organizations will be selected as host academies for the three cross-border trainings facilitated by the EPTAII project. In order to be considered as host academy, please fill in the application form (Annex A) and send it to Lisanne Veldt ([lveldt@nhc.nl](mailto:lveldt@nhc.nl)) latest by the **15th of May**.

The host academies will be selected by a selection committee, consisting of representatives from the NHC and the EPTA Steering Committee. The following criteria will be taken into account when selecting the host academies:

- Proven expertise of the applicant (academy and/or specific trainers) on the proposed topic;
- Relevance of the proposed topic;
- Training methodology (we encourage for academies to include interactive sessions in their trainings);
- Compliance with European standards and guidelines (I.e. [Council of Europe guidelines on penitentiary staff training](#), [European Prison Rules](#));
- Proposed target group.

Moreover, the selection committee will strive towards a diverse selection academies, topics and trainers.

Applicants will be informed of the decision by the selection committee by the **31<sup>st</sup> of May** latest.

More information about application process for participants will be published on the EPTA website as soon as possible.



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